

# Public Document Pack



**TRAFFORD**  
**COUNCIL**

## **AGENDA PAPERS FOR CHILDREN AND YOUNG PEOPLE'S SCRUTINY COMMITTEE**

**Date: Tuesday, 8 October 2019**

**Time: 6.30 pm**

**Place: Committee Room 2 and 3, Trafford Town Hall, Talbot Road, Stretford, M32 0TH.**

### **A G E N D A**

**Pages**

**1. ATTENDANCES**

To note attendances, including officers, and any apologies for absence.

**2. DECLARATIONS OF INTEREST**

Members to give notice of any interest and the nature of that interest relating to any item on the agenda in accordance with the adopted Code of Conduct.

**3. URGENT BUSINESS (IF ANY)**

Any other item or items which by reason of:-

- (a) Regulation 11 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Chairman of the meeting, with the agreement of the relevant Overview and Scrutiny Committee Chairman, is of the opinion should be considered at this meeting as a matter of urgency as it relates to a key decision; or
- (b) special circumstances (to be specified) the Chairman of the meeting is of the opinion should be considered at this meeting as a matter of urgency.

**4. QUESTIONS FROM MEMBERS OF THE PUBLIC**

A maximum of 15 minutes will be allocated to public questions submitted in writing to Democratic Services ([democratic.services@trafford.gov.uk](mailto:democratic.services@trafford.gov.uk)) by 4pm on the working day prior to the meeting. Questions must be within the remit of

## Children and Young People's Scrutiny Committee - Tuesday, 8 October 2019

---

the Committee or be relevant to items appearing on the agenda and will be submitted in the order in which they were received

5. **MINUTES OF PREVIOUS MEETING** 1 - 6  
  
The minutes of the Children and Young People's Scrutiny Committee meeting held on 9<sup>th</sup> July 2019 are attached for approval
6. **MINUTES OF THE START WELL BOARD** 7 - 10  
  
The minutes of the Start Well Board meeting held on 27<sup>th</sup> June 2019 are attached for noting
7. **EXCLUSION FROM SCHOOL AND OTHER RELATED ASPECTS** 11 - 16
8. **UPDATE ON OFSTED REPORT MAY 2019 - INSPECTION OF CHILDREN SOCIAL CARE SERVICES** 17 - 22
9. **FOSTERING PROCESS**  
  
Report to follow
10. **OUT OF AREA PLACEMENTS**  
  
Report to follow
11. **CHILD PROTECTION PLAN UPDATE** 23 - 24
12. **CORPORATE PARENTING BOARD UPDATE**  
  
Verbal update
13. **WORK PROGRAMME 2019/20** 25 - 30

**SARA TODD**  
Chief Executive

### Membership of the Committee

Councillors D. Western (Chair), T. Carey (Vice-Chair), J. Bennett, Miss L. Blackburn, J. Dillon, J. Holden, S. Longden, A. New, S.B. Procter, D. Acton (ex-Officio), Dr. K. Barclay (ex-Officio), Khan and Goodstadt.

### Further Information

For help, advice and information about this meeting please contact:

Fabiola Fuschi,  
Tel: 0161 912 2019

Email: [fabiola.fuschi@trafford.gov.uk](mailto:fabiola.fuschi@trafford.gov.uk)

This agenda was issued on **30<sup>th</sup> September 2019** by the Legal and Democratic Services Section, Trafford Council, Trafford Town Hall; Talbot Road, Stretford, Manchester, M32 0TH

#### WEBCASTING

This meeting will be filmed for live and / or subsequent broadcast on the Council's website and / or YouTube channel <https://www.youtube.com/user/traffordcouncil>  
The whole of the meeting will be filmed, except where there are confidential or exempt items.

If you make a representation to the meeting you will be deemed to have consented to being filmed. By entering the body of the Committee Room you are also consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you do not wish to have your image captured or if you have any queries regarding webcasting of meetings, please contact the Democratic Services Officer on the above contact number or email [democratic.services@trafford.gov.uk](mailto:democratic.services@trafford.gov.uk)

Members of the public may also film or record this meeting. Any person wishing to photograph, film or audio-record a public meeting is requested to inform Democratic Services in order that necessary arrangements can be made for the meeting. Please contact the Democratic Services Officer 48 hours in advance of the meeting if you intend to do this or have any other queries.

This page is intentionally left blank

## CHILDREN AND YOUNG PEOPLE'S SCRUTINY COMMITTEE

9 JULY 2019

### PRESENT

Councillor D. Western (in the Chair).

Councillors T. Carey (Vice-Chair), J. Bennett, Miss L. Blackburn, J. Dillon, J. Holden, S. Longden, A. New, D. Acton (ex-Officio), Dr. K. Barclay (ex-Officio) and Mrs. Khan (Coopted Member )

### In attendance

Claire Ball	Interim Specialist Commissioner Children's Clinical and Public Health
Rebecca Demaine	Associate Director of Primary Care, Trafford Clinical Commissioning Group
Karen Samples	Interim Director Education Standards, Quality and Performance
Karen Ahmed	Director of All Age Commissioning
Ged Rowney	Interim Director of Children's Services
Alexander Murray	Democratic and Scrutiny Officer
Fabiola Fuschi	Democratic and Scrutiny Officer

### Also Present

Councillor Hynes, Executive Members for Children's Social care

## 16. ATTENDANCES

Apologies for absence were received from Councillor Acton. Councillor Longden reported that Councillor Judith Proctor was unable to access the car park and the Council's building. The Chairman had reported the issue to the Executive Member for Health, Wellbeing and Equalities and the Leader of the Council.

## 17. MEMBERSHIP OF THE COMMITTEE

**RESOLVED** that the membership of the Children and Young's People Scrutiny Committee for the Municipal Year 2019/20 be noted.

## 18. TERMS OF REFERENCE

**RESOLVED** that the Terms of Reference of the Children and Young People's Scrutiny Committee for the Municipal Year 2019/20 be noted.

## 19. DECLARATIONS OF INTEREST

Councillors Barclay, Carey and Longden declared a general interest in so far as any matter related to their employment.

## 20. URGENT BUSINESS (IF ANY)

There were no items of urgent business.

## **21. QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no public questions received.

## **22. MINUTES**

**RESOLVED** that the minutes of the Children and Young People's Scrutiny Committee meeting held on 19<sup>th</sup> March 2019 be approved as a correct record.

## **23. MENTAL HEALTH SERVICES FOR CHILDREN AND YOUNG PEOPLE**

The Committee gave consideration to a report of the Interim Specialist Commissioner for Children's Clinical and Public Health, Trafford Council, which provided an update on Trafford's mental health and wellbeing services and the wider offer for children and young people. The report also informed of how services were being transformed in line with the Five Year Forward View for Mental Health and THRIVE framework, the integrated, person centred and needs led approach to mental health services for children, young people and their families, with a strong emphasis on early intervention.

The author of the report, accompanied by the Associate Director of Primary Care, Trafford Clinical Commissioning Group, attended the meeting to present the information and address the enquiries of the Committee.

Officers reported that the Local Transformation plan, which outlined, yearly, the current offer and the planned changes for mental health services in Trafford, had received a green rating by the National Society for the Prevention of Cruelty to Children (NSPCC).

Data on access services, collated manually via the Strategic Data Collection Service, showed that Trafford exceeded the national target. The officers illustrated one of the components of the Greater Manchester Crisis Pathway, which operated at the Accident and Emergency, for those who experienced a mental health crisis, and it offered 24 hour support via the All Age Mental Health Liaison Services.

The officers went on to report that a comprehensive training programme had been in place since 2017 to address the mental health skills gap of Trafford professionals. A Mental Health First Aid Training was currently being provided to school staff, school nurses, Early Help Hub staff, GPs, locality teams and voluntary sector. In addition to this, a Greater Manchester Training Programme was also in place to develop professionals' knowledge about the Transforming Care agenda and iTHRIVE.

With regard to specialist support services, Officers mentioned that Healthy Young Minds, formerly Children and Adolescents Mental Health Services (CAMHS) had seen a significant increase in referrals which had had an impact on users' waiting times. Furthermore, unprecedented high sickness levels and vacancies within the services had also contributed to very long waiting times. The same issues were experienced at national level. Eating Disorders and Perinatal/Parent and Infant

Mental Health had received a very positive feedback for achieving, the former, 100% targets on access and waiting times and the latter, "Rare Jewels" recognition by the Parent Infant Partnership UK for parent-infant provision.

The officers informed the Committee of the work plan for 2019/20 and the key pieces of work such as the Autism and Communication Pathway which would be accepting referrals from September 2019 and the Single Point of Access which would provide one route for children and young people into mental health services to reduce the amount of inappropriate referrals and to ensure that children did not have to tell their stories multiple times.

The Committee sought clarification on whether it would be difficult to fill the vacancies in Mental Health services. It was explained that it was not possible to know it until recruitment started. Members commended the work of Kooth and asked how it was advertised. It was explained that it was mainly promoted via Instagram and the Trafford Service Directory; only children from Trafford could access this service. Members went on to query service users' satisfaction and how this was rated. It was explained that, as part of the Local Transformation Plan, You Said, We Did, the outcome of the consultation with young people was published; Kooth had been commissioned as a result of this survey. Methods to publicise services were discussed; these were responsibility of the providers. Members questioned what type of support was in place for those members of staff who suffered from mental health issues. It was explained that supporting mechanisms for staff would be put in place directly by service providers. Members asked how the perinatal service was advertised and whether it was also open to parents with toddlers. It was explained that the service was provided at the Life Centre in Sale and it was advertised through the health visitors to parents with infants up to the age of 1; parents with young children were also welcome. Members also queried about support for parents and carers of children and young people with an Autism Spectrum diagnosis or a severe learning disability. It was explained that the Riding the Rapids training was in place as well as a parents workshop facilitated by a Speech and Language Therapist. However, commissioners were aware that more support was necessary.

**RESOLVED** that the content of the report be noted.

**24. UPDATE ON OFSTED REPORT MAY 2019 - INSPECTION OF CHILDREN'S SOCIAL CARE SERVICES**

The Interim Director of Children's Services gave a presentation on the latest developments in Children's Social Care Services, following the Ofsted inspection in March 2019 and the publication of the inspectors' report, in May 2019, which had rated Trafford as "inadequate". A regular update on the Council's progress against the Ofsted recommendations would be presented at the meetings of this Committee during the current municipal year.

The Interim Director of Children's Services informed the Committee that the Council held valid data and intelligence but it was necessary to utilise these elements for effective planning. There were specific areas that needed to be addressed such as the quality of social work assessment to ensure that it met

**Children and Young People's Scrutiny Committee**  
**9 July 2019**

---

effectively the child's needs, the response to children who went missing to ensure that return home interviews were completed and records of these were utilised for future risk managing.

The Interim Director of Children's Services went on to explain some of the measures that were being implemented to address Ofsted recommendations, for example, additional social workers and team leaders with preference for permanent staff and stability in the number of team members. A leadership programme was being developed and a Shadow Improvement Board, led by an independent chair, had been established where elected members, senior officers and representatives from Greater Manchester Police worked together to address the recommendations. The final draft of the action plan was ready and it would go to Ofsted on 13<sup>th</sup> August 2019. The Department for Education (DfE) was kept informed of the progress against the draft action plan which would be brought to the attention of this Committee after its submission to the Shadow Improvement Board. Regular meetings with the Deputy Leader of the Council took place to update on progress against the recommendations. Trafford Council would also have the opportunity to receive peer support by visiting an authority, with good Ofsted rating, such as Cheshire West and Chester Council to work together on a range of issues highlighted in the Inspector's report.

The Interim Director of Children's Services explained the actions put in place to ensure that the Council listened to the "Voice of the Child" and children and young people's views were asked and considered in the process to develop services. As a result of this, representatives of children in care were going to be involved in the panel to appoint the new Trafford Children's Services Director in October 2019. Meeting also took place with foster carers to see how their plans could be developed. Work was ongoing with front line staff on processes, quality assurance and case files, to evaluate strengths and challenges. Furthermore, Trafford was one of the early adopters of LiquidLogic Children's System; although this was a new case management system, it would be possible to request an update to make it more accessible and user friendly. Other parts of the review looked at front door and first point of reference and access to services, Early Help and Safeguarding.

Members sought clarification on the sharp deterioration of the Ofsted rating from "outstanding" to "inadequate" and the leadership understanding of the situation. It was explained that this was a very complex issue and more clarity would be done once the Committee was able to see the final draft of the action plan. Ofsted stated that the Council was taking the right steps to address the recommendations. The inspector would come back for a monitoring visit within six months. Six visits would take place followed by a final inspection. Members asked what performance indicators were currently being used by Leadership and those used at the time of the inspection. It was explained that Ofsted did not set the performance indicators; the inspector would expect for the local authority to have a good management information system on which to base their plans and the local authority would set its performance indicators. It was also explained that Ofsted had identified some capacity issue within the system in the sense that the demand for services had increased but the work force had stayed the same. This had led to an increased work load and data and intelligence was not being utilised to develop the service according to the demand. Since last Ofsted inspection in



2015, the number of Looked After Children in Trafford had increased over 24%. Measures were being taken to recruit more staff and team leaders. The Committee asked how the "Voice of the Child" was being heard and requested that some case studies were being presented at a future meeting to have a better understanding of how the "Voice of the Child" was being integrated into the process. Members asked when it would be possible to see the final action plan to address Ofsted recommendation. It was explained that it would be brought to this Committee in October, following the presentation to the Shadow Improvement Board on 13th August 2019.

**RESOLVED:**

1. That the content of the presentation be noted;
2. That a further update be brought to this Committee at its next meeting in October 2019 and the update include the action plan to address Ofsted recommendations;

**25. CHILDREN AND YOUNG PEOPLE'S SCRUTINY COMMITTEE TASK & FINISH GROUP REVIEW INTO THE EDUCATION, HEALTH & CARE PLAN (EHCP) PROCESS IN TRAFFORD**

The Committee considered the final report of the Task and Finish Group Review into the Education, Health and Care Plan (EHCP) Process in Trafford. The report detailed the approach taken and the sources of information gathered by the Councillors in ten area of concern that were identified with regard to EHCPs.

The Committee noted the content of the report and its recommendations which would be submitted to the Executive for their consideration.

**RESOLVED** that:

1. The content of the report be noted;
2. The recommendations outlined in the report be submitted to the Executive for their consideration.

**26. START WELL BOARD UPDATE**

The Committee considered a report of the Senior Partnerships and Communities Officer which provided an overview on the work of the Start Well Board. This was a multi-agency strategic partnership board with accountability for delivering national and local priorities for public health in relation to maternity, children and young people. The Board also covered general prevention and work on the wider determinants of health.

The Chair of the Committee asked for a volunteer who was willing to represent the Committee at the Start Well Board.

**RESOLVED** that the overview on the work of the Start Well Board be noted.

**27. CORPORATE PARENTING BOARD UPDATE**

**Children and Young People's Scrutiny Committee**  
**9 July 2019**

---

The Chair of the Committee, who also sat on the Corporate Parenting Board, reported that the Executive Member for Children's Social Care was going to be the new Chair of the Board and the first meeting would take place next week. The Board represented a good opportunity for all partner agencies involved with children and young people in care and care leavers to challenge each other to find ways to make services more effective and to explore more the "Voice of the Child". At each meeting of the Board, representatives of children in care and care leavers were in attendance.

**RESOLVED** that the update be noted.

**28. WORK PROGRAMME 19-20**

**RESOLVED** that the work programme 2019/20 be noted.

The meeting commenced at 6.30 pm and finished at 7.57 pm

## Start Well Board Minutes

27 June 2019, Trafford Town Hall

### Attendees

Cllr Cath Hynes (Chair), Executive Member for Children's Services, Trafford Council  
 Cllr Karina Carter, Executive Member for Education  
 Cllr Linda Blackburn, Shadow Executive Member for Health, Wellbeing and Equalities  
 Eleanor Roaf, Interim Director of Public Health, Trafford Council  
 Cathy Rooney, Director of Children's Services, Trafford Council  
 Angela Brown, Specialist Commissioner, Trafford Council  
 Kate Hardman, Public Health Intelligence Analyst, Trafford Council  
 Ann Day, Healthwatch Trafford  
 Sarah Grant, Senior Partnerships and Communities Officer, Trafford Council  
 Karen Samples, Director of Education, Trafford Council  
 Louise Wright, Sport and Physical Activity Relationship Manager, Trafford Council  
 Libby Brunt, Partnerships and Communities Apprentice, Trafford Council  
 Jenny Hunt, Strategic Lead for Early Help, Trafford Council  
 Nikki Edwards, Designated Nurse for Safeguarding Children and Children in Care, Pennine Care  
 Jan Trainor, Head of Service North Area, Pennine Care  
 Hannah Gaffney, Trainee Clinical Psychologist, Trafford Council  
 Claire Ball, Commissioning Officer, Trafford Council  
 Sally Carr, The Proud Trust  
 Colette Haggis, Service Manager Early Help, Trafford Council  
 Margaret James, Trafford College  
 Jack Howard, Business Change Analyst, Trafford Council  
 Ben Fryer, Specialty Registrar in Public Health, Trafford Council

### Apologies

Tim Weedall, Head of Scheduled Care, Trafford CCG  
 Joanne Gibson, Head of All Age Commissioning, Trafford Council  
 Cllr Sean Anstee, Shadow Executive Member for Children's Services, Trafford Council  
 Richard Spearing, Trafford Integrated Network Director, Trafford Council  
 Sophie Triantafillou, Safeguarding Board Manager, Trafford Council  
 Ged Rowney, Interim Corporate Director of Children's Services, Trafford Council  
 Helen Gollins, Consultant in Public Health, Trafford Council

<b>1</b>	<b>Welcome, introductions and apologies</b>
	Cllr Cath Hynes welcomed the group. Introductions were made and apologies were noted.
<b>2</b>	<b>Minutes from last meeting – 13 March 2019</b>
	Attendees agreed the minutes from the last meeting.  Actions to be carried forward: <b>Action:</b> Jan Trainor and Helen Gollins to meet to discuss the CYP Health Sub-Board <b>Action:</b> Sally Carr to email Joanne Cherrett regarding changing facilities at Trafford Leisure <b>Action:</b> Helen Gollins to contact Youth Health Watch for an update of their work programme <b>Action:</b> Helen Gollins and Sarah Grant to meet with Mark Bailey to discuss how consultations with young people are fed in to the Board  Sarah Grant reported on the creation of a Knife Crime Sub Group under the Safer Trafford Partnership.

	<p>The Board discussed the proposed creation of a Maternity Voices Partnership in Trafford as a joint commissioned project with Manchester CCG. Funding has not been identified in Trafford to support this.</p> <p><b>Action:</b> Helen Gollins and Sarah Grant to meet with Tim Weedall to understand the progress of the Maternity Voices Partnership</p> <p><b>Action:</b> Helen Gollins and Sarah Grant to write a letter of concern on behalf of the Chair to be sent to Martyn Pritchard regarding funding and plans for delivery a Maternity Voices Partnership</p> <p>With regards to access to children’s vitamins, Sarah Grant explained the application process and the board discussed ways to make these more accessible to parents, for example directly via health visitors.</p> <p><b>Action:</b> Helen Gollins and Jan Trainor to meet to discuss improving access to children’s vitamins for parents</p>
--	---

<b>3</b>	<b>Outcomes Framework</b>
----------	---------------------------

	<p>Kate Hardman presented the Outcomes Framework for Start Well. Kate also referred to the Corporate Plan draft dashboard which can be viewed at <a href="https://trafforddatalab.shinyapps.io/dashboard/">https://trafforddatalab.shinyapps.io/dashboard/</a>. The board discussed reporting on the outcome activity via the board’s work plan.</p> <p><b>Action:</b> Kate Hardman to add immunisation levels to the outcomes framework.</p> <p>The board discussed the outcomes for admission episodes for alcohol-specific conditions for under 18s. Sarah Grant and Angela Brown informed the board of Early Break, the commissioned service which supports young people with substance misuse.</p> <p>Early Break have reported that for the year 2018-19 there were 15 A&amp;E referrals in Trafford:</p> <ul style="list-style-type: none"> <li>• 9 Females, 5 Males and 1 Non Binary</li> <li>• 11 of those were closed at Tier 1 due to either parent or the young person refusing the service</li> <li>• 3 are currently open</li> <li>• 1 successful closure at Tier 3</li> <li>• 27% engagement</li> </ul> <p>The majority of hospital admissions for young people relate to binge drinking, rather than dependant drinking. After every hospital admission Early Break visit the family to offer support. Many parents refuse support initially but if a second admission occurs Early Break insist that the young person receives advice and support.</p> <p>Early Break are also establishing relationships with local schools and colleges, offering presentations at assemblies, one to one work with pupils at risk and advice to teachers.</p> <p>The board discussed options for helping to reduce alcohol misuse from a Trading Standards perspective. Work is being undertaken at a GM level such as a needs assessment which needs to be brought to the Start Well Board. The Alcohol Steering Group will be reestablished within the next few months.</p> <p>The board discussed access to data for Domestic Violence.</p> <p><b>Action:</b> Kate Hardman to add a narative on the Outcomes Framework where appropriate.</p>
--	--

<b>4</b>	<b>0-19 Needs Assessments</b>
	Kate presented the 0-19 needs assessments which have been circulated to the board. Information regarding the Start Well board's priorities needs to be pulled from the needs assessments: mental health, school readiness, healthy weight.
<b>5</b>	<b>Trafford Carers, Family and Friends Strategy 2019-2022: Focus on Young Carers</b>
	This item will be carried forward to the next meeting.
<b>6</b>	<b>Ofsted</b>
	<p>Cathy Rooney presented the Early Help &amp; Children's Social Care Improvement Plan which has been developed following Ofsted's visit to Trafford. The presentation provides an overview of the outcomes of the visit and the immediate and future improvement priorities.</p> <p>Dates for monitoring visits have been set and reports will be published following each visit.</p> <p>The next Start Well board meeting will be used for a discussion about collaboration in response to this presentation.</p>
<b>7</b>	<b>Start Well Priorities: School Readiness</b>
	<p><b>1001 Critical Days: Priorities</b>  Claire Ball gave an update on the Early Attachment Service currently being developed. Claire referenced engagement of particular cohorts of parents. Claire will provide more of an update at the next board meeting.</p> <p><b>Physical Literacy Update</b>  Louise Wright provided an update on physical literacy, part of the school readiness programme.</p>
<b>8</b>	<b>Guide to 'Working Towards Co-Production in Trafford'</b>
	This item will be carried forward to the next meeting.
<b>9</b>	<b>Poverty Strategy</b>
	Sarah Grant provided an update on the development of the Poverty Strategy. Lived experiences of poverty are being collated and the opportunity to deliver a Poverty Truth Commission is being explored. The Poverty Strategy will be developed by April 2020.
<b>10</b>	<b>Date and time of next meeting</b>
	Thursday 12 <sup>th</sup> September, 11am-1pm



## TRAFFORD COUNCIL

**Report to:** Children and Young People's Scrutiny Committee  
**Date:** 8<sup>th</sup> October 2019  
**Report for:** Information  
**Report of:**

### Report Title

Exclusion from school and other related aspects

#### **Exclusion from school**

Exclusion is the Head teacher's decision alone. The Head teacher must follow the Department for Education guidance ([https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/641418/20170831\\_Exclusion\\_Stat\\_guidance\\_Web\\_version.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/641418/20170831_Exclusion_Stat_guidance_Web_version.pdf)) and must notify the Local Authority. Exclusion must involve a serious breach, or persistent breaches, of the school's behaviour policy. All permanent exclusions, and some fixed period exclusions, must be reviewed by Governors. Schools must place the pupil in full time Education elsewhere from Day 6 of a fixed period exclusion. They will need to Commission, quality assure and monitor that Alternative Provision

#### **Permanent exclusion.**

The Local Authority must place all pupils in full time Education from the 6<sup>th</sup> day following a permanent exclusion. The Local Authority are responsible for commissioning, quality assuring and monitoring the Alternative Provision. The Local Authority should attend Pupil Disciplinary Committee meetings and Independent review Panel meetings for pupils excluded from maintained schools as a neutral party to ensure guidance is followed.

The Local Authority cannot advocate on behalf of the parents/pupil, nor can they change the decision. The Education of Vulnerable Children Service can offer advice and guidance to Head teachers relating to whether an exclusion is an appropriate sanction, and signpost to support where there may be unmet needs or other issues. Most Head teachers will seek advice before making a final decision.

Prior to 2012, the rate of permanent exclusion across Trafford was usually lower than the national average but it has been rising since 2013-14 when it was 0.07% of the pupil population to 0.16% in 2017-18. 2018-19 has shown a downturn to 0.12%. National data isn't yet available, but comparison to other North West authorities is favorable.

Permanent exclusions of pupils with an EHCP are very low. The Education of Vulnerable Children Service will liaise with SEN colleagues and the school to prevent a permanent exclusion and facilitate a better outcome, wherever possible,

we cannot overturn a Head teacher's decision.  
We have seen an increase in the number of children who have received an EHCP following permanent exclusion in recent years, and have been working with other colleagues and schools to try to address this.

The rate of exclusions from Grammar Schools is very low and is usually an exception. These pupils usually return to mainstream school fairly quickly. The high excluding schools are also those schools who take a higher proportion of pupils with issues. Many of these schools buy our SLA and will work closely with the LA in addressing issues.

16 of 19 Secondary schools have Permanently Excluded at least 2 pupils in the last 5 years, three schools have had no permanent exclusions in that period (all Grammar schools).

70% of excluded pupils were male and 40% took place whilst the pupil is in Y10.

Whilst the chart shows that a high proportion of exclusions are recorded as children of white ethnicity, it should be noted that around a third have no ethnicity recorded. That said, of those recorded 66% are of White British ethnicity, and 69% for all White ethnicities. This is around the level we would expect when comparing against the demographics in the school census.

By Ward, the highest number of pupils are resident outside the Borough (OoB) – 54. The highest for a Trafford ward is Bucklow, with 27. The next 4 places are filled with the 4 wards in North Area

The 10 wards with the lowest numbers are in South and Central areas.

**Fixed period exclusions** in Trafford are lower than the National average. More data is required for a breakdown into vulnerable groups, but the data that we do have indicates that there is an issue with exclusions of pupils with SEN.

Analysis of last year's partial cohort data indicated that there were a very small number of schools with a high number of SEND Fixed Period Exclusions, this is reflected across the 5 year trend. If they were removed from the data, Fixed Period Exclusions of children with SEND were around the National average. Officer's have challenged and supported the schools.

The number of days lost to Fixed Period Exclusions varies across schools.

Fixed Period Exclusions of Children in Need and those under Child Protection is low. 9.6% of fixed period exclusions between 2014-19 were from Primary schools, although numbers of pupils are low. All Secondary sector schools except one Special School have instances of Fixed Period Exclusions recorded during this period.

As with Permanent exclusions, Out of Borough resident pupils account for the biggest proportion of Fixed Period Exclusions: around 20% of the total, followed by Bucklow Ward.

The next 3 highest wards are in North area: wards in South / Central have the lowest number.

The proportion is similar to permanent exclusions in that 27% were girls, 73% Boys. Y10 was the biggest single group, followed by Y 8, 9 & 11.

The main reasons were:



1. Physical Assault against Pupil
2. Serious Breach
3. Verbal Abuse / Threatening Behaviour against Adult

Data recording is done manually based on information sent from schools and ethnicity data capture is patchy. Where recorded, White British is by far the biggest and accounting for half the total, where ethnicity is recorded or not.

### **Alternative Provision**

Alternative Provision is education provided off the school site. All schools must commission, quality assure and monitor a pupil in any alternative provision used for a pupil who is on roll at the school.

Schools will be responsible for the costs with the exception of pupils who need specialist medical/SEND provision.

The Local Authority must commission, fund, quality assure and monitor a pupil in any alternative provision used for a pupil who is not on a school roll nor educated otherwise.

The Education of Vulnerable Children Service only places pupils in our Pupil Referral Unit (Trafford High School), The Medical Education Service and Longford Park Special School. The first two are rated as 'Good' by Ofsted, the latter is rated as 'Outstanding'.

If parents choose not to send their children to school, they must bear all costs and provide an education which is 'suitable and efficient'.

Where the LA has reason to believe that the education isn't suitable and efficient, they can request evidence from the parents.

The LA have no right to enter the home or meet with the child to satisfy this.

If not satisfied, legal processes to return the child to education can be followed.

### **Returning pupils to education**

Pupils who have been permanently excluded may need more support to return to mainstream education. The Bridge programme was developed with the aim of improving pupil outcomes by ensuring that pupils leaving the Pupil Referral Unit were ready to return to mainstream school by gradually reintegrating them into school with support. This also reduced numbers in a substantially overcrowded Pupil Referral Unit at no additional cost to the High Needs Block as it was using funding already allocated, in a different way. The Bridge evolves each year with fluctuating need, and we now have fewer permanent exclusions, and so fewer eligible pupils to place on the programme.

Pupils who have been successful in the Bridge programme, are then taken to the Fair Access Panel in Trafford to be allocated a school place. Accessing a school place can be very difficult in Trafford as all but one Secondary school are their own Admissions authority. Time can be spent applying for different schools and going through various appeal processes. Meanwhile the Local Authority has a statutory duty to put education in place if the child isn't on roll at a school.

Children Missing education Panel (CME) is a multi agency panel which meets monthly to identify children not on a school roll and take steps to remedy that.

Fair Access Panel (FAP) meets every 6 weeks for secondary pupils and makes recommendations that a child should go on roll at a named school. This process has difficulties as most children are not eligible for a Grammar school and may have been permanently excluded from another school. The pool of receiving schools is small, and there can be an impact on these schools and their existing pupils at a large number of in-year entries. We are about to launch a task & finish group with stakeholders to investigate possible options for Y11 in –year pupils, where the impact is largest for the pupil.

The Local Authority and schools are working together through the Education Board to produce an Inclusion Charter for Trafford schools to sign up to. We are aiming to have a statement relating to Fair Access and Admissions.

### **Removal from roll and off-rolling**

Schools can only remove a pupil from roll under one of the designated reasons and must notify the LA immediately.

(Section 8 of the Education Pupil Registrations Regulations (England).)

The Local Authority must, where relevant, use powers available to return the child to education. (e.g. School Attendance Order).

This removal from roll has been recorded in different places depending on the specific regulation it relates to. We are now moving to a position where this will be overseen by one officer who will be able to follow up on cases and patterns.

Off-rolling usually refers to the possibility of parents removing their child from the school roll to prevent an outcome such as prosecution for non-attendance, prevent exclusion, because they were unhappy with the school, or, allegedly, on the advice of a school. It is extremely unlikely that one of the reasons in Section 8 won't have been given. Ofsted may look at removals from roll in a school to try to verify if the reasons recorded are accurate.

### **Recommendation(s)**

**The Committee is asked to endorse the following actions:**

**A new data system is purchased which can bring together all of the non-academic information around pupils, so that vulnerable cohorts can be more easily identified and tracked. Analysis is currently very resource heavy as data often has to be transferred or cross referenced manually.**

**When the Behaviour and Standards Officer post is filled, the Officer carries out:**

- **an analysis of permanent exclusion from secondary school to determine how many permanently excluded pupils have transferred into the school after the start of Y7.**
- **Initiates shared conversations across groups of schools to consider the appropriate length of fixed period exclusions depending on age and what the behavior policy breach relates to.**

Contact person for access to background papers and further information:

Name: Karen McCallum  
Extension: 5278

This page is intentionally left blank



**Director of Children's Services  
Report on progress – September 2019**

# Key Messages



- The Children's Improvement Programme remains in 'Stage 1 i.e. the 'Responding' phase of its development. Over the coming weeks forward planning will take place to identify the key steps necessary to transition smoothly into the 'Strengthening' phase i.e. focusing on shifting our culture to supporting families at the earliest stages of issues arising and ensuring we consistently deliver strong standards around the quality and pace of our front-line work.
- Progress continues across the 9 work-streams with **100%** of tasks either complete or on target.
- A dedicated project manager and project support officer are now in post and will further strengthen the existing Programme Management Approach in place to gather, monitor and report on key information related to the progress of the programme.
- 'Peer Support' workshops between our Partner in Practice Local Authority, Cheshire West and Chester, and the Council have already taken place with more planned for the forthcoming weeks. Key areas of focus will be on Data and Performance, Early Help and Workforce.
- The final publication of the Improvement Plan has now been shared with OFSTED and will be formally launched at the 'Big Launch Event' on the 11<sup>th</sup> September 2019.

# Highlight Report



## Key 'On Track' Activity Highlights from September:

- Training for all staff around how to more effectively reflect the Voice of The Child in both the planning, delivery and recording of their work.
- Routine learning from audits for staff planned to be embedded into the Quarterly Practice Workshops starting from Autumn 2019.
- Case Recording and Staff Supervision Policies have now been issued to staff.
- Updated 'Single Agency Referral' form currently being updated and is on track to be completed by the 1<sup>st</sup> October 2019.
- Liquid Logic 'Health Check' completed. Series of enhancements to LCS and EHM now agreed to be completed by December 2019.
- Big Launch' Event booked for the 11<sup>th</sup> Sept. Invites gone to internal frontline staff, Pennine, CCG, GMP and Schools

# Risk Heat Map (Post Mitigation)

Page 20

Ref:	Title							
		LIKELIHOOD	Almost Certain	5	10	15	20	25
CIP01	Lack of capacity to manage EH cases		Likely	4	8	12 CIP07 CIP08	16 CIP01 CIP02 CIP03 CIP09	20
CIP02	Lack of performance system to support Front Door and Early Help		Possible	3	6	9 CIP04 CIP05 CIP06	12	15
CIP03	Lack of project support for EH		Unlikely	2	4	6	8	10
CIP09	Variable Assessment Practice		Rare	1	2	3	4	5
				Insignificant	Minor	Moderate	Major	Catastrophic
				IMPACT				



# Performance



## Doing well

- CP Plans have reduced over the past 12 months. ✓
- CP Cases open over 2 years have also reduced. ✓
- Proportion of LAC with Annual health assessment completed is above target for past 3 months. ✓
- Proportion of Referral Decisions being made within timescales is increasing even though the number of referrals is also increasing. ✓
- Proportion of C & F Assessments being completed within timescales is remains high whilst the number completed is rising. ✓

## Could do better

- LAC cases are going up in the last 12 months. ✗
- Number of open cases is going up over the last 12 months ✗
  - The rate of cases opening has increased.
- Number of Contacts progressing to referral has reached “Unprecedented” levels. ✗

This page is intentionally left blank

## TRAFFORD COUNCIL

Report to: Children and Young People (CYP) Scrutiny

Date: 8th October 2019

Report of: Glynis Williams Strategic Lead Quality Assurance and Improvement  
Report Title

### Child Protection Re-plans

#### Summary

##### **Background**

The Service reported to CYP Scrutiny in October 2018 that we ended the year (March 2018) with 29% of the cohort with a second / subsequent Child Protection (CP) Plan. This figure was higher than previous years. Our proportion of re-plans was higher than the latest available figure (2016/17) for both statistical neighbours (20%) and the national average (19%).

The impact for children and their families when they are on a re-plan is that they are potentially being supported at a more intense and intrusive level than they require. It can also be confusing for families to “bounce around” the thresholds of intervention (e.g. from child protection to child in need and back into child protection) and this can at times make sustaining positive working relationships more difficult.

Trafford needed to be confident that we were working at the most appropriate level and that our families were not becoming overly reliant on statutory services. A high proportion of CP re-plans means the current system wouldn't be working in the most effective and efficient manner.

The good news is over the last 10 months, we have seen 32 re-plans, equating to 20.4% of the total number of plans starting. This is fully in-line with national and statistical neighbour comparisons of 20/21% at March 2018.

If we continue at current levels over the next couple of months, we will see further year-on reduction.

##### **What has made the difference?**

1. This area of business has been a sharp focus for Children Social Care in the last year particularly a focus on re-plans where domestic violence is a feature.
2. The successful implementation of restorative CP conferences has had a positive impact.
3. Pre-strategy meeting consultations were overseen by the Strategic Lead to ensure the application of thresholds was consistent.

We will continue to monitor this area of performance and ensure the learning is embedded.

**Recommendation(s)**

To note the contents of the report and request a further update if required

**Contact person for access to background papers and further information:**

Name: Glynis Williams Strategic Lead QA and Improvement  
Extension: x5009

**Background Papers:**

**Implications**

Relationship to Policy Framework/Corporate Priorities	
Financial	
Legal Implications:	
Equality/Diversity Implications	
Sustainability Implications	
Staffing/E-Government/Asset Management Implications	
Risk Management Implications	
Health and Safety Implications	

**CHILDREN AND YOUNG PEOPLE'S SCRUTINY COMMITTEE WORK PROGRAMME 2019/20**

**WORK PROGRAMME**

<b>MEETING DATE AND VENUE</b>	<b>AGENDA ITEM</b>	<b>SUMMARY OF ISSUE</b>	<b>CABINET PORTFOLIO (link to Corporate Priorities)</b>	<b>RESOLUTION/RECOMMENDATION</b>	<b>Responsible Officer</b>
<b>Tuesday 9<sup>th</sup> July 2019 6:30 p.m.</b>					
<b>Deadline for reports: 28<sup>th</sup> June 2019</b>					
<b>Committee Rooms 2&amp;3</b>					
Education Item	SEND Task and Finish Group draft report		Children and Young People		Acting Director Children's Services
Health and Social Care Item	Update on Ofsted report May 2019 - Inspection of Children's Social Care Services		Targeted Services		Acting Director Children's Services
Mental Health Item	Mental Health Services for Children and Young People		Targeted Services		Trafford Integrated Network Director
	Start Well Update		Children and Young People		Committee Member appointed to the Board

	Corporate Parenting Board Update				Committee Member appointed to the Board
<b>Tuesday 8<sup>th</sup> October 2019 6:30 p.m.</b>					
<b>Deadline for reports 27<sup>th</sup> September 2019</b>					
<b>Committee Rooms 2&amp;3</b>					
Education Item	School Exclusion and Provision for Vulnerable Children		Children and Young People Targeted Services		Interim Director of Children's Service, Head of Service and Adviser for Education for Vulnerable Children
Health and Social Care Item	Update on Ofsted report May 2019 - Inspection of Children's Social Care Services		Children and Young People		Interim Director of Children's Service
	Fostering Process		Children and Young People		Interim Director of Children's Service

	Out of Area Placements				Interim Director of Children's Service
	Child Protection Plan Update				
Mental Health					
	Start Well Update		Children and Young People		Committee Member appointed to the Board
	Corporate Parenting Board Update		Children and Young People		Committee Member appointed to the Board
<b>Tuesday 14<sup>th</sup> January 2020 6:30 p.m.</b>					
<b>Deadline for reports 3<sup>rd</sup> January 2020</b>					
<b>Committee rooms 2&amp;3</b>					
Education Item	School Readiness		Children and Young People		Interim Director of Children's Service
Health and Social Care Item	Update on Ofsted report May 2019 - Inspection of Children's Social Care Services		Children and Young People		Interim Director of Children's Service

	Transition to Adult Services				Interim Director of Children's Service
	Community Paediatrics		Children and Young People Targeted Services		Manchester University Foundation Trust
Mental Health					
Partnership Working					
	Start Well Update		Children and Young People		Committee Member appointed to the Board
	Corporate Parenting Board Update		Children and Young People		Committee Member appointed to the Board
<b>Tuesday 17<sup>th</sup> March 2020 6:20 p.m.</b>					
<b>Deadline for reports 6<sup>th</sup> March 2020</b>					
<b>Committee rooms 2&amp;3</b>					
Education Item	Educational attainment and post year 11 progress in further and higher		Children and Young People		Interim Director of Children's Service



	education and Impact of the National funding formula on Trafford schools				
Health and Social Care Item	Update on Ofsted report May 2019 - Inspection of Children's Social Care Services		Children and Young People Targeted Services		Interim Director of Children's Service
	Youth Service Provision		Children and Young People		Interim Director of Children's Service
	Weight Strategy				Interim Director Public Health
	Poverty Strategy		Children and Young People		Interim Director Public Health
Mental Health					
	Start Well Update		Children and Young People		Committee Member appointed to the Board
	Corporate Parenting Board Update		Children and Young People		Committee Member appointed to the Board
Partnership Working					

### OUTSTANDING ISSUES - DATES TO BE DETERMINED

When discussed	Title	Summary of issue	Responsible Officer	Timescale	Notes	Outcome

### TASK AND FINISH GROUPS

Date	Title	Summary of issue	Directorate	Timescale	Notes	Outcome
Started 29/09/2019	SEND	School exclusions and SEND	Children's Services	November 2019		To reduce the number of school exclusions involving pupils with SEND
tba	SEND	Tribunals	Children's Services	tba		